

## PARTNERSHIP BOARD FOR HEALTH AND WELLBEING

### Minutes of the Meeting held

Wednesday, 16th November, 2011, 2.00pm

Councillor Paul Crossley	- Leader of the Council
Malcolm Hanney	- Chair of NHS B&NES
Patricia Webb	- PCT Non-Executive Director
Councillor Nathan Hartley	- Deputy Leader of the Council and Cabinet Member for Early Years, Children and Youth
Councillor Simon Allen	- Cabinet Member for Wellbeing
Jeff James	- Chief Executive of NHS B&NES
John Everitt	- Chief Executive of the Council
Dr Pamela Akerman	- Acting Joint Director of Public Health
Ashley Ayre	- Strategic Director of People and Communities
Diana Hall Hall	- Link Representative
Dr. Ian Orpen	- Chair of Professional Executive Committee
Simon Douglass	- Member of the Clinical Commissioning Group

#### 19 WELCOME AND INTRODUCTIONS

The Chair was taken by Malcolm Hanney, Chair of the PCT, who welcomed everyone to the meeting.

#### 20 EMERGENCY EVACUATION PROCEDURE

The Administrator to the Board drew attention to the emergency evacuation procedure.

#### 21 APOLOGIES FOR ABSENCE

There were no apologies for absence but the Chair stated that Jeff James, Chief Executive NHS B&NES would be arriving late

#### 22 DECLARATIONS OF INTEREST

The following members of the Partnership Board hold dual roles in the Council and PCT:

*Malcolm Hanney: Chair of the PCT and Councillor*

*Ashley Ayre: Strategic Director for People and Communities, operating across the Partnership*

*Dr Pamela Akerman: Acting Joint Director of Public Health, operating across the Partnership*

There were no other declarations of interest.

**23 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

There was no urgent business.

**24 MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting held on 15<sup>th</sup> June 2011 were approved as a correct record and signed by the Chair.

**25 PUBLIC QUESTIONS/COMMENTS**

There were none.

Derek Thorne, Assistant Director of Communications and Corporate Affairs, referred to the key points raised during the presentations/workshops held that morning prior to this meeting.

**26 CLINICAL COMMISSIONING PRESENTATION (20 MINUTES)**

The Board considered a presentation by Dr Ian Orpen, Chair of B&NES Clinical Commissioning Group, on "Clinical Commissioning".

The Chair thanked Dr Orpen for his presentation.

**RESOLVED** to note the presentation.

**27 JOINT STRATEGIC NEEDS ASSESSMENT HEALTH AND WELLBEING STRATEGY**

The Board considered the summary report of the Strategic Director of People and Communities which requested members to discuss and agree the appended Specification/Terms of Reference for Bath and North East Somerset Joint Strategic Needs Assessment (JSNA).

The members briefly discussed the document.

**RESOLVED** to (1) agree (pending any required amendments) the Specification/Terms of Reference for the JSNA; and (2) note that the JSNA sets the framework for local prioritisation and development of the Health and Wellbeing Strategy.

**28 JOINT ANNUAL COMPLAINTS REPORT HEALTH & ADULT SOCIAL CARE 2010-11**

The Board considered the summary report of the Strategic Director of People and Communities and the Chief Executive NHS B&NES which presented the joint annual complaints reports for health and adult social care.

The Chair introduced the item and Derek Thorne, Assistant Director of

Communications and Corporate Affairs, took members through the report. The members discussed the complaints reports and asked questions to which the Assistant Director and the Chair responded. It was commented that improvements had been made as a result of culture change and it was more patient-centred. The Chief Executive B&NES, John Everitt, commented that children and public health were included in the remit of the Partnership and needed to be included in future. The Chair stated that the public should be reassured by the professional response and service provided.

**RESOLVED** to (1) note both the NHS B&NES Annual Complaints and PALS Report 2010/11 and the Adult Social Care Annual Complaints Report 2010/11; (2) recommend that the Cabinet Member for Adult Social Services and Housing adopt the Adult Social Care Annual Complaints Report on behalf of the Council; and (3) recommend that the Health and Social Care Committee approve the NHS Complaints Report on behalf of the NHS B&NES Board.

## 29 **PUBLIC HEALTH TRANSITION AND BUSINESS CONTINUITY PLAN**

The Board considered (i) a report by the Acting Joint Director of Public Health, Dr Pamela Akerman, which provided a progress update on the transfer of public health responsibilities from NHS B&NES to B&NES Council by April 2013; and (ii) an appended Governance Plan for Public Health Transition 2011-13.

She took the members through the report and identified the papers expected from the Department of Public Health by Xmas. The members discussed the report. John Everitt, Chief Executive B&NES expressed concerns regarding adequacy of budgets proposed to be transferred and the expectations to achieve targets unilaterally imposed. He also referred to the problems that can arise from the transfer of staff which needs to comply with the relevant national and EU legislation. The Chair summed up the situation regarding the transition arrangements and reiterated the collective commitment to the importance of Public Health in the Partnership and the wider community.

**RESOLVED** to (1) note the report; and (2) receive a subsequent update in March 2012 following the publication of key national guidance documents.

## 30 **CHILDREN'S HEALTH SERVICES COMMISSIONING PERFORMANCE REPORT**

The Strategic Director of People and Communities submitted a report which provided information on the performance of People and Communities Department's commissioning of children's health services.

The Acting Joint Director of Public Health, Dr Pamela Akerman, took members through the report and responded to questions related to public health matters. The members discussed the information provided on children's health, particularly regarding Obesity (name to change to Healthy Weight) and substance misuse.

The Chief Executive B&NES queried whether still births were included in the reporting data/statistics. Dr Akerman indicated that these were probably reported to the Maternity Liaison Committee for Wiltshire. The Chief Executive NHS B&NES, Jeff James, stated that causes for concern needed to be reported to the Board; however, data over the last 3 years indicated that there were no concerns for Bath and

Wiltshire and that the region was broadly stable. He referred to the threshold indicators to trigger referral to the Board.

Dr Simon Douglass, Member of the Clinical Commissioning Group, made reference to a recent Department of Public Health event held in Bristol about obesity. He referred to an example locally where fruit and veg shops were being taken over by fast food takeaways. Dr Akerman made reference to the high rates in the area for breast feeding which was good. Although there was good work being done locally with children and families, there needed to be consideration as to how we highlight the obesity risks and find new ways of involving parents in helping deal with the growing problem of obesity.

**RESOLVED** to note the performance as set out in the report.

### 31 **CHILD PROTECTION ACTIVITY PERFORMANCE REPORT**

The Board considered the progress report of Ashley Ayre, Strategic Director of People and Communities, in respect of the key indicators of child protection activity as included in the Annual Report and Business Plan of the Local Safeguarding Children Board.

Ashley Ayre took the members through the report. In response to a query by the Chair, he stated that relationships with other agencies were working well and all were showing a high commitment to this important issue.

**RESOLVED** to (1) note the report and actions being taken; and (2) receive updated performance reports at each meeting of the Board.

### 32 **ADULT SAFEGUARDING PERFORMANCE**

The Divisional Director for Safeguarding and Practice Development submitted a report which updated the Board on (i) adult safeguarding procedural performance and case activity since the last report in June this year; (ii) progress on developments post the launch of Sirona Care and Health on 1<sup>st</sup> October 2011; (iii) progress on work with the Avon and Wiltshire Partnership (AWP); (iv) recent activity of the Local Safeguarding Adults Board (LSAB); (v) progress of the Serious Case Review; and (vi) new issues of concern.

Lesley Hutchinson, Assistant Director of Safeguarding and Personalisation, took members through the report in detail and responded to a query raised by Councillor Vic Pritchard at the start of this item regarding safeguarding complaints. She was pleased that agreement had been reached with the 6 Local Authorities that commission AWP that all local authorities would use the indicators proposed by B&NES. Patricia Webb, Non-Executive Member of the PCT, congratulated the Officers involved in the process.

**RESOLVED** to note (1) adult safeguarding procedural performance and case activity since the last report in June 2011; (2) progress on non-delegated safeguarding arrangements post the launch of Sirona Care and Health on 1<sup>st</sup> October 2011; (3) progress on work with AWP; (4) recent activity of the LSAB; and (5) progress of the Serious Case Review.

**33 ADULT HEALTH & SOCIAL CARE COMMISSIONING PERFORMANCE**

The Board considered the report of the Programme Director, B&NES Health and Wellbeing Partnership, which provided a summary of information on current commissioning performance within Adult Health, Social Care and Housing.

Dr Pamela Akerman, Acting Joint Director of Public Health, referred to various aspects of the report. Patricia Webb, Non-Executive Member of the PCT, was pleased that checks were being undertaken locally regarding patients' nutrition. The Chair extended his thanks to the various agencies working in partnership.

**RESOLVED** to note the performance as set out in the report.

**34 FORWARD PARTNERSHIP BOARD DATES**

The Board noted the dates of future meetings (all Wednesdays at 2pm) as follows.  
8<sup>th</sup> February 2012  
18<sup>th</sup> April 2012  
13<sup>th</sup> June 2012

The Chief Executive B&NES referred to 1) the Board being able to see the agenda of Policy and Development Panels created as a community consultation resource; and 2) structural changes taking place within the NHS and the Council and the need to inform the Board of key issues and the evolving strategy. The Chair considered that it would be helpful to have a seminar/workshop before the next Board meeting in February.

The meeting ended at 3.35 pm

Chair .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**

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